HARMONY
CENTER FOR SURGERY OF THE EARS, NOSE AND THROAT®

Undergraduate Employment Opportunity

PRE-HEALTH SCIENCES MEDICAL SCRIBE CLINICAL EXTERNSHIP

We are currently seeking pre-healthcare curriculum students that have an interest in pursuing a post graduate professional career in healthcare. The ideal candidate is an individual who seeks to obtain experience with direct patient care while continuing their undergraduate curriculum with the goal of building experience and exposure within a clinical setting. We seek to offer pre-health students an opportunity to work in our clinic on a part time basis with the goal of obtaining direct patient care experience simultaneously while pursuing their undergraduate program. This position is part-time and flexible and we do accommodate our students academic schedules throughout the semester.

Here at HARMONY Center ENT we have a long history of supporting and mentoring pre-health undergraduate students over the years as they pursue continuing education and desire a profession in healthcare. We are pleased to offer this unique opportunity to undergraduate students and we will look forward to meeting you soon

Pre-Health Sciences Medical Scribe Clinical Externship

REQUIREMENTS

- Perform patient in-take.
- Room patients and provide respectful, courteous patient communication at all times.
- Provide patient education.
- Assess patient health through interviews and obtain (HPI) and address patients current health complaints.
- Communicate information to patients regarding education of diagnosis and treatment goals made by the provider.
- Document and maintain patient medical records (EMR).
- Assist patients with education regarding recommended diagnostic testing.
- Undergraduate student with a desire to pursue a pre-health sciences curriculum.
- Strong working knowledge of computers.
- Fast learner, adaptable in a fast-paced clinical setting.
- Excellent communication skills with an ability to quickly build rapport with our patients.
- Strong attention to detail.
- Strong leadership qualities.
- Self-starter and has the ability to work as a team member as well as being comfortable working independently.
- Respectful.
- Consistently deliver a 5-star healthcare experience to our valued patients.

Benefits

- $20-22 per hour
- PTO
- Paid Holidays
- Flexible Clinical Scheduling
- Clinical uniform provided

We would love to meet you!

Send your resume to the Practice Administrator
Kathleen.gwinn@ harmonycenterent.com